

BY HAND



Our Ref.: 2536/3.2.1/0004

November 20, 2025

Secretary, Town Planning Board  
15/F, North Point Government Offices  
333 Java Road  
North Point  
Hong Kong

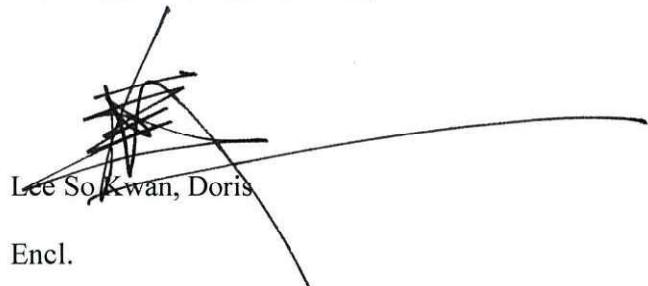
Dear Sir/Madam,

**Re: Proposed Conversion of Student Hostel under the “Hostels in the City Scheme”  
at 992-998 Canton Road, Mongkok  
Section 16 Planning Application for Use as “Hotel” under Column 2 in R(A) Zone**

On behalf of the applicant, Hip Shing Hong Development Company Limited, we submit herewith a duly signed original copy of the Application Form S16-I for consideration of the Town Planning Board. 4 hard copied of the plans, an original authorization letter signed by the applicant, documentary proof of land ownership, a completed particulars of applicant and authorized agent and checklist of documents are enclosed with this letter.

Should you have any query, please contact our Mr. Louis Kwan (ext. 209) or the undersigned.

Yours faithfully  
For and on behalf of  
Associated Architects Limited,

  
Lee Sookwan, Doris

Encl.

